

NCSRC Board of Directors Meeting
Wilmington Hilton Riverside, Wilmington, North Carolina
September 28, 2010 1:00 – 3:00 PM

Agenda Topics	Presented By:
1. Call To Order	Jimmy Phillips
2. Secretary's Report	Lisa Johnson
3. Treasurer's Report	Kim Clark
4. Delegate's Report	Ray Braxton Connie Paladenech
Standing Committees	
5. Elections	Robin Ross
6. Budget & Audit	Kim Clark
7. Bylaws & Standing Rules	Garry Dukes
8. Public Relations	Jill Saye
9. Education/Program	Bill Kiger
10. Judicial	Terry Smith
11. Political Advocacy (Professional Standards)	Lawson Millner
12. Publications/Communications	Lawson Millner
13. Membership	Don Huston/ Wendy Ayscue
14. Long Range Planning	Jill Saye
15. Nominations	Kim Clark
Special Committees	
17. Awards/Scholarships/Practitioner of the Year	Lisa Johnson
18. Home Care/Alternate Site Care	John Flynt
19. Sputum Bowl	Ricky Bowen
20. Chartered Affiliate	Carolyn Bell
21. Vendor Report	Tony Long/Less Foss
Related Professional Organizations	
22. NC Association of Resp. Care Educators	Bill Kiger
24. NC Respiratory Care Board	Tiffany Mabe
25. Polysomnography	Robert Miller
Old Business	Jimmy Phillips
New Business	Jimmy Phillips
President's Report	Jimmy Phillips
Adjourn	Jimmy Phillips

Old Business: Manager Position Statement from NCRCB

North Carolina Society for Respiratory Care
Board of Directors Meeting
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Present: Susan Collins, Terry Smith (Past -President), Jimmy Phillips (President), Jill Saye (President-elect), Kim Clark (Treasurer), Ray Braxton (Delegate), Connie Paladenech (Delegate), Joe Hylton (BOD), Robin Ross (BOD), Garry Dukes (BOD), Trisha Miller (BOD), Lawson Millner (BOD), Rickey Bowen (Sputum Bowl), John Flynt (Homecare/Alt care), Bill Kiger, Shelbourn Stevens (BOD), Don Huston, Wendy Ayscue, Carolyn Bell, Les Foss, Tiffany Mabe, Terry Garland, Tim King, David Long, Travis Houston (BOD), Brady Scott

Guest: Ginger Tripp (Student Mentee), Marcia Schornak, (Student Mentee), Judy Hellstrom (Student Mentee), Lauren Walters (Student Mentee), Denise Pepler (Student Mentee)

Call to Order: President Jimmy Phillips called the meeting to order at 1:00 PM

Secretary's Report: Trisha Miller to take meeting minutes for Lisa Johnson. Garry Dukes made the motion to approve the previous minutes with a second by Robin Ross. Meeting minutes approved with no corrections.

Treasurer's Report: Kim Clark reviewed the NCSRC Assets/Liabilities Report dated 9/22/2010 and stated that the Checking Account Balance for the First Quarter 2010 (8/31/10) is \$54,566.95. The Profit & Loss Budget vs. Actual Report (January through September 2010) was looked at and it was noted that there will be a change after the Meeting finances have been reviewed and there will still be a shortfall. Statements were disbursed during the meeting.

Delegate's Report: Connie Paladenech reviewed minutes from the HOD meeting held in Marco Island, Florida, July 19-20, 2010. She conveyed the importance of communicating this information and reviewing the information for discussion. Connie noted that we need to strongly promote recognition of the AARC and increase recognition. The 50,000 membership is the number that gets the attention of Congress. Highlights from the HOD meeting include:

- The AARC reached the 50,000 membership mark in April, membership does tend to drop though in late spring due to student membership adjustments
- The 47th Journal Conference will be on Neonatal Pediatric Respiratory Care and it will be held Nov 5-7
- In March 2011 ARCF will convene a conference addressing PFT
- The AARC is working on a variety of projects which include:
 - The COPD Educator Course which went live in mid-June

- A Guide to Aerosol Delivery Devices for the Patients
 - A Guide to Aerosol Delivery Devices for the Non-Respiratory Therapist
 - A Guide to Aerosol Delivery Devices for the Respiratory Therapist – over 75,000 downloads in the last 12 months
 - Office Spirometry Certificate Program
 - Co-Marketing Opportunities with our State Affiliates
 - Benchmarking
 - The Clinicians Guide to PAP Adherence – over 28,000 downloads since last July
 - Peak Performance USA now in it's 2nd year
 - Best Practices in Mechanical Ventilation
 - VAP Expert Workshop
 - Patient Safety Checklist
 - Uniform Reporting Manual
- ADVOCACY
 - Your Lung Health – <http://www.yourlunghealth.org>
 - AARC Public Testing of COPD
 - World Spirometry Day – October 14
 - Year of the Lung
 - Drive4COPD
 - Hospital Care Collaborative
 - Joint Commission Reviews
 - RTs in the News

State and Federal Government Affairs Activities Reports were brought to the Board's attention

- The Medicare Respiratory Therapy Initiative Reintroduced- HR 1077 and S 343
- Repeal of Medicare's 36-Month Cap on Home oxygen Therapy under DME Benefit – HR 2373
 - Terry Smith made comment that a letter to Heath Shuler had been sent in support of the repeal. There may be a change in focus. This is an election year so activity in the House and Senate will more than likely be focusing on re-election details.
- PACT Hill Day was held March 9th
 - Our PACT Team was congratulated on a job well done!
- NBRC
 - Adult Critical Care Specialty Exam Development Underway
 - New Test Specifications for the Neonatal/Pediatric Specialty Exam Approved – to be implemented on August 1, 2011

- CoARC
 - A power point from CoARC presented at the HOD meeting was attached
- #87-10-02 and #87-10-04 HOD Resolutions were passed.
- Reviewed the attached “Big List to Take Home”

An Executive Session was called. Kim Clark made a motion to go into Executive Session and Robin Ross made a second to this motion. All non-executive persons were asked to leave the room and return after the Executive Session was adjourned.

At the end of the Closed Session, Kim Clark made a motion to adjourn the Executive Session and Garry Dukes made a second to that motion. A short break was called and the other attendees were invited back into the general meeting.

An appointed committee was established to review the Executive Secretary’s job description and current contract. That committee will consist of Don Houston, Terry Smith, Jimmy Phillips, Kim Clark, Jill Saye, Garry Dukes, Robin Ross, Joe Hylton and Tiffany Mabe.

The Budget and Audit Committee was charged with assessing the finances and providing recommendations, if any, for a more efficient approach to costs and spending.

A recommendation was presented before the board that an Ad Hoc committee of the four past-chairs from the Nominations Committee be formed and that this committee suggests recommendations for possible changes in the nominations and elections process.

A motion to pass this resolution was made by Kim Clark and Don Houston made a second to this motion.

Standing Committees

Elections: (Robin Ross) The online election process was utilized with the recent election and went well. The NCSRC saved approximately \$1400.00 and captured more votes due to this procedure change. There were 232 valid electronic votes.

Budget & Audit: (Kim Clark) - no report.

Bylaws & Standing Rules: (Garry Dukes) - no report.

Public Relations: (Jill Saye) Jill reminded everyone to support the society by stopping by the NCSRC Booth.

Education /Program: (Bill Kiger) Great job with this year’s program. A 50/50 scholarship raffle will be going on throughout the symposium. Next years meeting will again be held in Wilmington on the following dates: September 27-30, 2011. In

2012 the symposium will move to Concord, NC and will be a full 3-day meeting. Cary is being considered for the 2013 symposium. There were approximately 315 reregistered attendees and 50-60 walk-ins so far for the current symposium.

Judicial: (Terry Smith) - no report.

Political Advocacy (Professional Standards): (Lawson Millner) no report.

Publications /Communications: (Lawson Millner) Reported that the NCSRC webpage has been updated. A 'chartered affiliate' link has been added. This should be used to report items that are going on in the respiratory care community. Gary suggested that any winners of activities be placed in the newsletter and this will help to keep the History Booth updated. A summary of State Society Advertising Revenue was attached and looked at. His recommendations for NCSRC Advertising are as follows:

Business Card with Link	\$75 for 6 months \$100 for 1 year
Banner Ad	\$175 for 6 months \$300 for 1 year
½ Page Ad	\$350 for 6 months \$600 for 1 year
Jobs/Recruitment	\$100 for 3 months \$375 for 1 year (updated quarterly)

Trisha Miller motioned to accept this recommendation and Terry Smith made a second.

Jill made a recommendation to hold a "Name the Newsletter" contest. Connie made a motion to accept this recommendation and added to give the winner an AARC membership and that this process take place through electronic vote. Kim Clark made a second to the motion.

Membership: (Don Huston /Wendy Ayscue) Don contacted Floyd to compare student membership with number of students applying for licensure. There seems to be good participation with the 1st and 2nd year students as far as AARC membership. A membership history report dated for February 2005 – February 2010 and June 2005 – June 2009 and August 2010 was included in the packet as well as Membership Report in power point form. There was a 200 member jump from February 2010 to August 2010. The summary from the power point was 1) AARC Membership 50,000 2) NCSRC membership steadily growing 3) Still a long way to go in comparison to ASHA! 4) New campaign more important than ever! 5) Student participation/conversion vital. Jill is going to initiate a phone conference concerning

membership with Tom Lamphere. She may ask Robin to participate. A possible webinar may come from this.

Total as of August 2010 - 1981

Active- 1570

PA – 4

Students - 353

Special - 23

Honor- 1

Life - 2

Industrial- 28

Long Range Planning: (Jill Saye) – Listed are the Long Range Planning for 2010-2011 Term:

One Year

Increased membership involvement in the society.

Change in presidential term from one year to two years.

Improved communication with membership.

Maintain strong relationships within our state-regulatory, other disciplines, etc.

Volunteerism among the society/membership.

Minimum of 10 % increase in membership.

Submit article on the Mentee-Mentor program to the AARC.

Comprehensive quarterly newsletter.

Five Year

Increase in membership to 51% of licensed therapists in the state.

Maintain and grow the Mentee-Mentor Program.

Nominations: (Kim Clark) - Below are the results of the election.

Delegate: Garry Dukes

President-elect: Kim Clark

Vice President: Robin Ross

Treasurer: Joe Hylton

Secretary: Tiffany Mabe

West BOD: Jody Miller, Erica Dodd, Matthew Bolinsky

Central BOD: Paula Mendenhall, Ricky Bowen, Brady Scott

East BOD: Wendy Ayscue

Special Committees

Awards/Scholarships/Practitioner of the Year: (Lisa Johnson) Richard Miller received Educator of the Year and Mike Gentile will present Richard with his award at Durham Technical College.

Home Care/Alternative Site Care: (John Flynt) – Barriers continue to be raised that affect reimbursement.

Sputum Bowl: (Ricky Bowen) - There are 13 student teams and 4 practitioner teams this year. The games will be 8 minute single elimination games. Ricky requested that a thank you note be sent to Malissa Dunn for generating an electronic question base for the Sputum Bowl Competition. She typed in over 1,750 questions. Ricky will provide formal recommendations for future sputum bowls at the next meeting.

Chartered Affiliate: (Carolyn Bell) – The Chartered Affiliate is in the process of being restructured at the national level. NC placed 2nd and 3rd in couple of categories. We want to be number one again, so continue to add information to Lawson's webpage or e-mail information on respiratory care community activities.

Vendors: (Tony Long, Les Foss) – Les reported that the vendors are being very challenged by legislation. They are not allowed to provide “give aways” like they used to. The federal government is very stringent and right now the government is using voluntary compliance.

Related Professional Organizations

NC Association of Respiratory Care Educators: (Bill Kiger) The NCSRC/NCARE Mentoring Program Mentee and Mentor Criteria are available. Assignments have been made that pair Mentee and Mentor and Mentee assignments for the symposium have been made. Robin reported that NCARE will meet Wednesday, September 29 at 1:00 pm.

NC Respiratory Care Board: (Tiffany Mabe) – A meeting of the NCRCB will take place October 14 at the office. The RCA will go away on August 25, 2011. Recommendations for additional stipulations for current RCAs will be presented.

Polysomnography: (Robert Miller) - No report.

Old Business

The NCRCB passed the management position statement. A poster has been created and will be presented at the House of Delegates meeting.

New Business

No new business.

Adjournment: Jimmy Phillips adjourned the meeting at 3:48 PM

Next Meeting: November 19 at Forsyth Medical Center, Winston-Salem 1300 - 1700